



# BRIDGETON TOWNSHIP

1370 Bridgeton Hill Road P.O. Box 200  
Upper Black Eddy, PA 18972  
Telephone (610) 982.5255  
www.bridgetontwp.org

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## NEW ADDRESS REQUEST

**This form must be completed and submitted before any action will be taken.**

Type of Request:  New Street Request  New House Number Request  Driveway Altercation  
 Other \_\_\_\_\_

### Applicant's Information:

(1) Applicants Name: \_\_\_\_\_ (2) Phone #: \_\_\_\_\_

(3) Current Applicant's Home/Business Address: \_\_\_\_\_

(4) Parcel ID Number of Requested Property: \_\_\_\_\_

(5) Contractor's Name: \_\_\_\_\_

(6) Contractor's Address: \_\_\_\_\_

(7) Contractor's Contact Phone #: \_\_\_\_\_

(8) Proposed Street Name or Current Street Name: \_\_\_\_\_

(9) Tentative Project Start Date: \_\_\_\_\_

(10) Tentative Project Completion Date: \_\_\_\_\_

(11) Does applicant have any special conditions or requests for their new house number or street name?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(12) Please attach to this completed form a site plan or drawing of the requested property. All documents should be mailed or dropped off to:

Bridgeton Township  
Attn: Colleen Pursell  
1370 Bridgeton Hill Road  
P.O. Box 200  
Upper Black Eddy, PA 18972

**See reverse side for instructions.**

## Instructions for Preparation of New Address Form

### Type of Request –

New Street Request – the construction of a new street

New House Number – the construction of a new house on an existing street

Driveway Altercation – required only if the driveway is changing street access

Other – any change not including one of the above

### Applicant's Information –

(1) Enter the name of the person applying for a new address, house number, driveway altercation or other.

(2) Enter the primary contact number for the applicant.

(3) Enter the applicant's mailing address or business mailing address.

(4) Enter the Parcel ID for the requested property.

(5) Enter the contractor's name. If same as applicant, "SAME AS APPLICANT"

(6) Enter the contractor's mailing address. If same as applicant, "SAME AS APPLICANT"

(7) Enter the contractor's phone number. If same as applicant, "SAME AS APPLICANT"

(8) If requesting a new street provide a suggested name. For new homes on current township roadways enter the name of the street if the street the home will be built on.

(9) Enter the tentative start date for the project.

(10) Enter the tentative end date for the project.

(11) Provide any special conditions or requests for the new house number or street name. Applicant may attach a letter to the application if more space is needed.

(12) Attach to the completed application a site plan or drawing of the requested property. All documents should be mailed or dropped off to:

Bridgeton Township  
Attn: Colleen Pursell  
1370 Bridgeton Hill Road  
P.O. Box 200  
Upper Black Eddy, PA 18972

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OFFICE USE ONLY:

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